

**STUDENT INVOLVEMENT  
UNIVERSITY OF NEBRASKA-LINCOLN**

Student Involvement Content Area: SIIS

Job Title: Web Designer

Hours Per Week: 10 - 15

Position Reports to: Mike Jackson

Work Location: 200 Nebraska Union

Pay Per Hour: \$9.00

Position is available: **Academic Year**

Basic Function: Maintain and develop the Student Involvement web-site and related web-based programs.

Student Involvement Responsibilities 10%

1. Participate as an active staff member in all Student Involvement training, orientation, and staff development meetings, programs and committees.
2. Assist in the development of collaborative projects across other SI content areas whenever possible.
3. Assist in the development of collaborative projects with other campus offices/ departments/divisions as opportunities arise to help achieve the goals and mission of Student Involvement.
4. Assist students and other customers of Student Involvement as needed.

Content Area Responsibilities 90%

1. Update web page graphics on a regular basis.
2. Design, produce and upload Flash and other multimedia promotions for SI programs and events.
3. Work with Database Manager to create data functionality within web-based forms.
4. Maintain an archive of web and multimedia projects.
5. Work within a team setting to create web and multimedia promotional materials that are effective for college students.

Special Qualifications (undergraduate positions only):

1. Proficiency in HTML and/or Dreamweaver.
2. Experience with web-based graphic design, navigation, and interactivity.
3. Experience with Flash, PowerPoint, JavaScript behaviors.
4. Proficiency using Adobe Photoshop, Flash, and Dreamweaver.
5. Ability to work with a team.
6. Proficiency in HTML, PHP, CSS and other web-based coding.
7. Experience with database web programs.
8. Experience developing effective user interface and navigational strategies.